

Village of South Charleston

Commission Meeting

January 7, 2020

5:00 P.M.

Members Present: President Sam Stucky, Vice President Brad Taylor, Commissioner Larry Durfey, Village Manager Trecia Waring, Chief Brian Redish and Clerk Jessica Hiser

Guest: None

Call to Order and Pledge of Allegiance

I. Roll Call

II. Addition or Corrections to the Minutes

- None
- President Stucky motioned to approve the Minutes and with a second from Vice President Taylor, and with a vote of 3/0 the motion passes.

III. Discussion of the Bills

- None
- President Stucky motioned to approve the bills and with a second from Commissioner Durfey, and with a vote of 3/0 the motion passes.

IV. Action Items

- **ORDINANCE 2020-1**
- AN ORDINANCE AUTHORIZING THE CLERK TO TRANSFER \$10,000 OF THE SEWER OPERATING FUND (5201) RECEIPTS FOR THE YEAR 2019 TO FUND # 5701 REPLACEMENT AND REPAIR FUND AT THE BEGINNING OF 2020 AND DECLARING AN EMERGENCY
- This is a housekeeping item add money to the sewer replacement fund we do every year.

- President Stucky motioned to approve the Ordinance and with a second from Vice President Taylor and a vote of 3/0, the Ordinance is approved.
- **ORDINANCE 2020-2**
- AN EMERGENCY ORDINANCE ADOPTING THE STATE OF OHIO'S PART THREE TRAFFIC CODE AND PART FIVE GENERAL CODE FOR THE CODIFIED ORDINANCES OF THE VILLAGE OF SOUTH CHARLESTON INCLUDING AND ADDED AMENDED OR REPEALED CODES
- This is a housekeeping item to update our books to keep up with the ordinances yearly.
- President Stucky motioned to approve the Ordinance and with a second from Commission Durfey and a vote of 3/0, the Ordinance is approved.
- **RESOLUTION 2-2020**
- A RESOLUTION SUPPLEMENTING CERTAIN LINE ITEMS AND AMENDING THE BUDGET ACCORDINGLY AND DECLARING AN EMERGENCY
- This is to appropriate more money into the sewer fund to purchase the new lift station pumps at Yamada. Since this what not something we knew in the budget time we do not have the addition money appropriated to spend. This figure was used per the quote. Vice President Taylor asked if this money included the rental pump. Jessica said no it did not because we do have the funds to pay for the rental pump. That cost is about \$2000 a month with a \$500 delivery fee.
- President Stucky motioned to approve the Resolution and with a second from Commissioner Durfey and a vote of 3/0, the Resolution is approved.

V. Village Manager Report-

- They are continuing to pump down the lift station. Trecia will be meeting with Steve this week to go over pricing and specifics and install date for the new pumps. She has met with Yamada several time about issue they are having inside the plant so they are pumping the station twice a day now. If the installation of the new pumps is a few weeks out or more we will have to set up stand by pumps with floats to automate the pumping at a lower elevation and more often. The old dump truck is being serviced. They have been working on getting Christmas decorations down. Catch basins were cleaned. The water meter reads where done last week. The bills will be printed tomorrow. Trecia called Justin at ODOT and requested an update on the delivery. He is contacting the company and will get back with her on the estimated arrival time. Emerson will no longer be on the payroll but he will be on light duty as an intern/Community service employee. Vice President Taylor asked about patching some potholes since the weather has been so

nice and Trecia said she is planning on ordering some cold patch. He also wanted to know how many more Christmas decorations are left to put away. Commissioner Durfey said that it was a nice Christmas tree this year. President Stucky asked when the cold patch will be ordered and wanted to know where we order that from. Trecia said it comes from Melvin Stone. Vice President Taylor expects more to be done after the holidays, there are potholes on Williams and Willow. Even though Sprague is in bad shape we still need to do what we can with it. It needs to be evaluated when we do the streets.

VI. Clerk's Report

- She is finishing up end of year. She has added a EAP (employee assistance program) for all employed by the Village. This is becoming a new standard for employers. This will allow all employees and their families to seek help for their first five visits. These could be for emotional, drug/alcohol, financial or family counseling sessions. Since we do have a majority of part-time police officers they do not have counseling thru insurance. Currently we have three full-time officers. President Stucky as a retired law enforcement, they had this offered to them and he saw many people take advantage of this counseling. The next thing she would like to discuss is a possible increase in sewer and water rates. She has put in front of the commission the revenue and expenses for both and we are in a short fall. The last time that the sewer rates increased were in 2012. Water is increased by 1% yearly at the states requirements. The cost of everything is increasing but we have not increased our rates. She has included different increases such as a 10%, 12% and 15% increase. Vice President Taylor is not against the increase but would like to know what is being done to cut the expenses. Jessica said she had called a meeting to discuss this issue before asking for the increase. Vice President Taylor asked Trecia since it is her budget what expenses will she cut. He also said that by doing more of what Environmental Engineering does that would be able to cut their hour cost. The commission asked Jessica to break down the cost a bit more for the next meeting and then they will come to a decision. Lastly, she would like to discuss the increase in the cemetery. These have also not been raised in years and we are currently about half the cost of every other cemetery in our area. The thing with the cost is once someone is buried, that is the only cost they pay for forever maintenance. This will also be something to consider if they ever plan on expanding the cemetery because we cannot expand and pay for

an expansion at the price we charge currently. The cost of the land we could take by eminent domain but we would still have to pay fair market value for the land. The commissioners would like for Trecia to get us serious figures for the cost of a cemetery expansion. Jessica said that in the next 5 years that cremation will be the majority of the burials, and cemeteries are now going to a fee for a 2nd right of internment. This is where you have to pay addition to put more than one cremation on a grave.

VII. Chief's Report

- He gave his call of service report. He saw that Mr. Spahr had signed for his letter but we have not heard from him. Mrs. Simpson had not signed nor have we heard from her. The Commissioners have their end of year reports. We are averaging 1.1 tickets per 3 days. President Stucky asked if the Simpson letter was for both properties and Chief said yes it was. Vice President Taylor asked who lives in the property on Church Street. Chief said that when she comes, she stays there but other than that no one. Commissioner Durfey asked Chief if he knew how Christmas in South Charleston did and Chief did not know.

VIII. New Business

- Commissioner Durfey asked about Sam McAdow and contacting him about the chairlift. Jessica said she and Sue Mattinson had put in for state money for the replacement of the chairlift and we are waiting to see if we are approved.

IX. Old Business

- None

X. Public Comments

- President Stucky said that he got a couple of request for lights on the bridge. It looked so nice at Christmas time that people enjoyed having lights on the bridge. Jessica will look into getting some solar options.

XI. Executive Session

- None

Vice President Taylor motioned to vote on new officers for the next two years.

President Stucky motioned to have Vice President Taylor as the next Commission President and with a second from Commissioner Durfey and vote of 3/0, the motion passes.

President Stucky motioned to have himself as Vice President for the Commission and with a second from Commissioner Durfey and a vote of 3/0, the motion passes.

XII. Motion to Adjourn

President Taylor motioned to adjourn the meeting and with a second from Vice President Stucky and a vote of 3/0, the meeting is adjourned.

Meeting Adjourned at 6:21 pm

ATTEST:

APPROVED:

Jessica N Hiser/Clerk

Brad Taylor/President

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF THE MINUTES AS TAKEN FROM THE FILES OF THE CLERK FOR THE VILLAGE OF SOUTH CHARLESTON COMMISSION