

Village of South Charleston

Commission Meeting

March 19, 2019

5:00 P.M.

Members Present: President Sam Stucky, Vice President Brad Taylor, Commissioner Larry Durfey, Chief Brian Redish, Village Manager Trecia Waring, and Clerk Jessica Hiser

Guest: Sue Mattinson

Call to Order and Pledge of Allegiance

I. Roll Call

II. Addition or Corrections to the Minutes

- None
- President Stucky motioned to approve the Minutes and with a second from Commissioner Durfey, and with a vote of 3/0 the motion passes.

III. Discussion of the Bills

- Vice President Taylor asked about the Cole Acton Harmon bill Jessica explained that is to pay Jim Peifer. He also asked about Hollingshead, Jessica explained it was for oil changes, tire and light bar repair.
- President Stucky motioned to approve the bills and with a second from Vice President Taylor, and with a vote of 3/0 the motion passes.

IV. Action Items

- Trecia has a letter for then to sign for the unsafe structure on Walnut. There are two copies and one goes to the owner of record and the second one goes to the tax owner. These letters will go certified and then if they are not signed for they will be sent regular mail or hand delivered. If we do not get it back certified then it will be 30 days for the regular mail. The only concern really is if the companies with the liens dispute

the demolition of the property. The property currently has around \$300,000 in liens.

- We need to have an official vote for the Sunrise Variance Project. The Zoning board approved we just need to put it on record.
 - o President Stucky motioned to approve the Variance request for Sunrise and with a second from Commissioner Durfey and a vote of 3/0, the motion passes.

V. Village Manager Report

- The line break on 42 is repaired. They opened up the sewer line to make some repairs for the sewer-lining project. They have been doing some maintenance work on the Dodge truck. Cemetery cleanup is done. As well as we have had two funerals. They also worked on grading the driveways at the water, sewer plants and the cemetery. The storm sewer line at 42 and Williams Street as well as Jamestown have been cleared. With the rain last week, we had the street sweeper out and cleaning the streets. Before the big storm was going to roll in, they worked on getting the generator up and running. They have also been going around town and picking up trash. Working on fabrication of the new truck. We are waiting on the results of the asbestos test done on East Columbus Road. Trecia had received word of a possible grant for the roads thru ODOT. She called Todd Barsto and he informed her that was for Rural Transit Program. That the Village of South Charleston would not qualify due to, we do not have a transit program thru town. She also spoke with Capital Electric about the options for the pedestrian lights in town. With what we thought about doing, he is concerned about our liability. He believes that the Walk/Don't Walk signs are the best solution for 41/42 intersection. She is going to reach out to our engineering service and see if they are capable of giving us more options. The liability concerns come because of the Manual of Uniform Traffic Control Device. They also are working on reading the meters for water bills. We also need to discuss the street project and get a list together tonight for the County Engineer.
- President Stucky thinks that the Walk/Don't Walk option is still the best option. The other options do not give the pedestrians their cue to walk. The light that Vice President Taylor showed the rest of the Commissioners is not at a traffic light so that maybe why they do not have liability against the crosswalk. The flashing light would be a great option for the crosswalk at John Street and 41. Vice President Taylor asked Trecia to speak with Jim about the liability concerns for the Village. President Stucky stated that the liability means we could be sued but not

that it will stand. Vice President Taylor feels that the no turn on red has made the intersection safer but President Stucky says that cars still creep up past the stop bar. The Commission asked Chief if the intersection is covered in the morning and Chief said there is not much coverage up there because they are covering the crosswalk zones. Trecia said we would be able to put in a Pedestrian Sign before the intersection to warn the motorist. Commissioner Durfey still feels that the best option is to have a crossing guard attendant at the intersection and the crosswalks. Chief always tries to cover the crosswalk but there are times that he is on a call and cannot cover the crosswalk, but they do hurry back as soon as they can to help the kids. Vice President Taylor would like for Trecia to get a price for all of the signs discussed and then we will visit this when we have the cost. The Commissioners asked what fund we would be able to use to purchase this. Jessica said it could be general fund, Street or Highway but they would not be able to use the new street fund. Vice President Taylor would like to preserve the General fund for emergencies but they will have to do something. Trecia also offered to do a pedestrian count to see where the most kids cross. President Stucky would like to see the push button crosswalk sign at 41 and John Street.

VI. Clerk's Report

- At the Conference she attended, she was made aware that the Handbook should be updated every two years and we need to add a piece about marijuana and we are a drug free work environment. Therefore, she will be working on updating the handbook. She asked the Commission if they had any changes for the handbook as well. Working on minutes. She has been out of the office some for sickness.
- President Stucky asked about the floor on the other side of the building if we have been able to schedule getting that done. Jessica said they have not scheduled. He will give them a call.

VII. Chief's Report

- He spoke with the Railroad and Sunrise about the issues with the trains. The Railroad said they thought it might have something to do with the overgrowth. The Railroad also is on a scheduled route. Sunrise is not a scheduled route so their trains arrive when they are available. He will speak to the residents down at the tracks and if it becomes an issue they will handle it like noise complaints. Sunrise said that when they can he will funnel the trains down away from the residents. Nuisance letters

have gone out and some of the properties are already being taken care of. He did put into the newsletter about cleaning up properties. He will be speaking at the Police Convention on Mental Health so he maybe late for the next meeting or not here at all.

VIII. Public Comments

- Sue Mattinson is here from the Heritage Commission. She would like to give an update on what is going on. They will be having another train ride; this time there will be four trips. The tickets are not up for sale yet but she would like everyone to use the code so the Heritage Commission get a portion of the sale. They will be advertising the rides along with the promotional code. With all of the extra rides, she is aware that parking could be an issue and they are working on other options. The train rides are the same day as graduation. She also attended a conference for Heritage Commissions and realized that George Berkhofer had a good portion of the center of town added to the Historical Registry. She would like to get in conjunction with the Village on getting a grant to help with the replacement of the windows on the second floor. The chair lift is also currently out of order but they are working on it. In addition, she would like to let the Village know that the attic needs to be cleaned there are many bats up there and droppings. They are also going to get a cemetery pamphlet together and looking to do another walk this summer.

IX. New Business

- The Village Commissioners would like to see a rough draft of the newsletter before it goes out so they can add anything they think needs to be added. Commissioner Durfey wanted to add the street levy repairs to the Newsletter. Jessica explained that they will, but the list they decide tonight may not be the streets that are completed first as we do not have a financially figure for the streets. Chief did put a little something into the newsletter stating we will notify the residents if there street will be the one fixed beforehand.
- President Stucky also asked if the fire hydrant on Woodward has been fixed yet. Trecia said we had some freezing issues with one of them but it has all been repaired.

X. Old Business

- Vice President Taylor has thought about the generator situation and he would like to have the relay hook up install instead of the generator. Due to the cost of the generator and the budget right now. This would put us

into an agreement by the EMA. Vice President Taylor motioned for the installation of the relay for a generator through the EMA and with a second from President Stucky and a vote of 3/0, the motion passes. Jessica will contact them and start the process. Vice President Taylor asked Jessica and Trecia if they took the Tahoe to the conference and yes, they did.

- Streets
 - Trecia would like to start the conversation with some thoughts about some small jobs or jobs that we can piggyback with bigger projects. On Willow, the middle of the road is fine but the sides have started to crumble. A thought would be to chip and seal the sides and then lay down a topcoat over it. Vice President Taylor would prefer to see the road skimmed, leveled, and then redone. Chief is not a fan of the chip and seal on Clifton and neither is President Stucky. Trecia explained that on Clifton had some problems with it and she agrees. The votes of what streets we should start with are Number One Church Street from 41 to 42. Most of the curb and gutter work on Church Street is good except a few spots. Jessica also wanted to know if the commission would like to have residents replace any bad sidewalks. The Commissioners will think about it. They are unsure about having the residents pay to replace sidewalks. This has been a hot topic. The second street they would like to start with is Jamestown Street for President Stucky and Vice President Taylor and Commissioner Durfey would like it to be Jamestown Road. The third street would be Murray Drive. The Commission would like to see some patch jobs by W.A. Stevens on Sprague Road in the residential area also on Mound Street at the Railroad tracks. Vice President Taylor asked the Trecia if she knew what the asphalt quality was this year and she was not sure.
- Commissioner Durfey asked if anyone was aware what the status of the old Sprague's Gas station was. Chief was told they had run into an electrical problem. They will speak with the owner and try to get a response.

XI. Executive Session

- President Stucky motioned to enter Executive Session for reasons of Personnel and with a second from Commissioner Durfey and a vote of 3/0, we enter executive session.

XII. Motion to Adjourn

President Stucky motioned to adjourn the meeting and with a second from Vice President Taylor and a vote of 3/0, the meeting is adjourned.

Meeting Adjourned at 7:02 pm

ATTEST:

APPROVED:

Jessica N Hiser/Clerk

Samuel D Stucky/President

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF THE MINUTES AS TAKEN FROM THE FILES OF THE CLERK FOR THE VILLAGE OF SOUTH CHARLESTON COMMISSION.