

Village of South Charleston

Commission Meeting

February 20, 2018

5:00 P.M.

Members Present: President Samuel Stucky, Vice President Larry Durfey, Commissioner Brad Taylor, Chief Brian Redish, Village Manager Trecia Waring and Clerk Jessica Hiser

Guest: Sue Mattinson

Call to Order and Pledge of Allegiance

I. Roll Call

II. Addition or Corrections to the Minutes

None

President Stucky motioned to approve the minutes and with a second from Vice President Durfey and with a vote of 3/0, the motion passes.

III. Discussion of the Bills

Is the Waypoint Insurance bill a monthly bill and do the employee contribute to the cost. Jessica said yes that is a monthly bill and the employees do contribute and it goes back into the general fund. They contribute 10%. President Stucky motioned to approve the bills and with a second from Commissioner Taylor and with a vote of 3/0 the motion passes.

IV. Action Items

-None

V. Village Manager Report

- She put copies of the email correspondence with the Tecumseh Land Trust regarding the Village's next step in the process. Commissioner Taylor stated that the land trust would not be entered into until we approve the Agriculture District.
- The weather has us held up a bit this month, but she has called and confirmed that the cold mix is readily available for us when we need to it. They will be getting it around the first week of March then they can start getting some of those big potholes taken care of. They hope that everyone can be patient with us as we start to address them.

Commissioner Taylor also asked if we planned to do durapatch this year since we did not do it last year. Trecia said that yes, she has it planned and scheduled for June. Vice President Durfey asked if when the streets are being worked on do we plan to do the alleys and yes, we plan to do alley work but no paving them. He then asked if we plan to do any chip and seal on the streets and Trecia said that we will consider that when we make the plans.

- She had spoken with Justin Yoh with ODOT regarding ODOT requirements on walk/don't walk signage at 41/42. She also spoke with Steve at Capital Electric, which is the company that maintains the Stoplights; he is putting together an estimate for us to have the lighted signs installed.
- There will be a Zoning and Planning Board meeting at the March 6th meeting for 2 variance request. Sunrise Cooperative and Journey of Faith. She has sent letters to all of the neighbors within 200 feet of both properties. On both variance, it is the setback issue. President Stucky asked what time the meeting would start on March 6th. Trecia said it would start at 4:45. Commissioner Taylor asked if the Sunrise Zoning Variance was the property between the railroad tracks and 41. Trecia said that yes it is they are building a new building where they currently have their temporary one set up. It will go closer than the Industrial Zoning allows so they need a variance because it is so close to residential. The Zoning board will have the hearing but it will come down to their decision after listening to the public. Commissioner Taylor asked if the variance happens will it be for the property of just the building and it will just cover that one building not extend the property.
- She spoke with Will Meyer regarding the building off the alley by the church. He will have the pallets of bricks moved within the next 2 weeks. At that time, they will get the alley opened up. When the weather breaks he will be putting stucco up on the side of the wall so there will be some times throughout the day that the alley will be blocked off but generally will be back open.
- They will be going to look at new mowers for the cemetery this week since it will be rainy.
- Trecia also included in the packets an inventory list of the big items.

VI. Clerk's Report

- Water Shut offs are next week.
- She received the estimate for new windows for her office and that is in front of you. They are about 10-12 weeks out and it is a little bit more expensive than the ones in the police department but that is because of the wood trim. The additional cost will be \$630 for all three windows.

- In the packets, there are the updates for the new cemetery book. Jessica would like the commissioners fed back so that she can draw up an ordinance when they agree on the price increase and changes. The increase for prices is an increase of about \$200 they have not been update in about 10 years. These prices show the increase to stay current and not lose money on a grave. She was not able to get the other entire price as she had planned but she will have that for them soon. Vice President Durfey does not understand how much the cost of cremations cost. He thinks that the increase is too much.

VII. Chief's Report

- None

VIII. Solicitor's Report

- None

IX. New Business

- Vice President Durfey wanted to let everyone know that the camper in his neighborhood for 25-30 years is now gone.
- Vice President Durfey was asking about if we planned to put up new trees down the center of town because he thinks it looks much better without the trees.
- Vice President Durfey asked how much we received from the new street levy. There was a paper put into your packets. This was half of the month. The income will slowly increase do to people not adding the new additional tax to their income. Commissioner Taylor asked how Jessica knew where our revenue went and it is all laid out by the Auditor of State and RITA give a breakdown of the income as well.
- President Stucky asked when we are going to replace the fire hydrant on 41 and Trecia said that will be in the spring. Commissioner Taylor asked if we should have a fire hydrant on hand, in case something happens to them since it takes a while for new ones to come in. Trecia said she could if they would like us to. In addition, do we notify the fire department when we have hydrants out of service and Trecia said yes they do
- Commissioner Taylor asked how long it takes to get the minutes up after a meeting and Jessica said they she usually tries to get them online when they are finished but she did receive a notice from a resident that they were not up and she got them up within 48 hours of the mistake.

X. Old Business

- President Stucky said that he has not heard back from the floor person but he will continue to try to get someone to do the front floor way.
- Commissioner Taylor asked if we plan to access the tax for curbs and gutters on the new streets to the homeowners and no the village has no plans to do that we plan to pay for them out of pocket with the new street money. He also noticed that the estimate on the streets did not include the utilities. Trecia said no it did not but when we do have street torn up we do plan to do other things to get repairs taken care of.

XI. Public Comments

- Sue Mattinson from the Heritage Commission is here to discuss what is coming up with them. They had their first meeting of the year and they will be having an Antique Estimate of Value at Blessings on Willow on April 21 from 10-2. They are also planning a cemetery walk on Jun 16th at 10am. This will be mostly in the older sections of the cemetery and give a history of who is buried out there and their families. The walkers will be notified that it will be on uneven ground and have trip hazards. They will also let people know that they must park on the driveways and if there is over flow, they will shuttle people from Journey of Faith or schedule another walk later that day. She is finding lots of information that she did not know before and she is becoming somewhat of an expert but she has lots more to learn. Heritage Days will be September 22 and 23 and they are still not sure if there will be fireworks yet. Lastly, they have not set a date but Sue is planning to do a talk about Edward Edwards and his history with the community. He built or remodeled many of the houses on Chillicothe Street. She will be possible going door to door about how to tell if their house is an Edwards's house. She asked if the Village plans to put up storm windows upstairs because the heating bill has been outrageous. The Village is not planning on putting up any storm windows in the future we may look to replace the windows instead.

XII. Executive Session

- None

XIII. Motion to Adjourn

Commissioner Taylor motioned to adjourn the meeting and with a second from Vice President Durfey and a vote of 3/0, the meeting adjourned.

Meeting Adjourned 6:14 pm

ATTEST:

APPROVED:

Jessica N Hiser/Clerk

Samuel D Stucky/President

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF THE MINUTES AS TAKEN FROM THE FILES OF THE CLERK FOR THE VILLAGE OF SOUTH CHARLESTON COMMISSION.